

**NTPC Tamilnadu Energy Company Limited**  
**Vallur Thermal Power Project**

PO: Vellivoyal Chavadi, Ponneri Taluk, Dist :Thiruvallur, Chennai – 600 103

Tel. No.044 - 27995838 Fax: 044 - 27966033 / 27966065

**NOTICE INVITING TENDER (NIT)**

(Domestic Competitive Bidding)

**SECTION - I**

Ref. NTECL/C&M/OT/CS-3684

Dt: 19.11.2019

NTPC Tamilnadu Energy Company Limited (NTECL), a JV of NTPC & TANGEDCO invites sealed bids for its **2 X 500 MW + 1 X 500 MW** Thermal Power Project at Vellivoyal Chavadi Post, Ponneri Taluk, Thiruvallur Distt., Chennai, Tamilnadu from eligible bidders who fulfill the Qualifying Requirements stipulated below, for the following package:

Description of work	Bid Security(EMD)	Contract period
Supply, Installation, Commissioning and Annual Maintenance Contract of IP based EPABX System for Plant	<b>Rs. 50,000/-</b>	<b>78 (Seventy Eight) Months</b>

**BRIEF SCOPE OF WORK:**

The scope of the subject package envisages “**Supply, Installation, Commissioning and Annual Maintenance Contract of IP based EPABX System of Plant**”.

**QUALIFYING REQUIREMENTS:**

(a) The bidder should be a manufacturer or authorized dealer of manufacturer of IP based EPABX Telephone Exchange based on server Gateway architecture having service facility in India.
(b) The bidder in the last five years prior to BOD (Bid Opening Date) should have executed the work of supply, installation & commissioning of IP based EPABX telephone exchange of capacity 500 ports or more and has completed at least 12 months of successful operation, with  (i) Single (01) order, of executed value not less than <b>Rs. 39.72 Lakhs</b>  OR  (ii) Two (02) orders, each of executed value not less than <b>Rs. 24.82 Lakhs</b>  OR  (iii) Three (03) orders, each of executed value not less than <b>Rs. 19.86 Lakhs</b>
(c) The average annual turnover of the bidder in the last 03 financial years ending 31/03/2019 should not be less than Rs. 49.65 Lakhs (Rupees Forty Nine Lakhs and Sixty Five Thousand)
(d) The bidder should have Provident Fund code (PF code) number allotted by concerned Regional Provident Fund Authority.

- (e) The bidder should have GSTIN number/ provisional registration number issued by concerned authorities.

**Note :-** The work “executed” means that the bidder should have achieved the progress specified in the QR even if the total contract is not completed / closed. The same shall be supported by documentary evidence issued by concerned authority.

**BRIEF DETAILS**

Bid Document No.	NTECL/C&M/OT/CS-3684 Date. 19.11.2019
Description of Work	<b>Supply, Installation, Commissioning and Annual Maintenance Contract of IP based EPABX System of Plant</b>
Bid Document Sale Period	<b>From 20.11.2019 to 04.12.2019</b>
Cost of Bidding document	<b>NIL</b>
<b>Last Query date (Queries shall be entertained up to this date only)</b>	<b>10.12.2019</b>
Submission of Bids (Both Techno-Commercial Bid and Price Bid) i.e. Envelope – I & II together.	<b>17.12.2019 Up to 14:30 Hours.</b>
<b>Techno – Commercial Bid Opening (Envelope – I)</b>	<b>18.12.2019 at 15:00 Hours.</b>
EMD	<b>Rs. 50,000/-</b>
<b>After Techno-commercial bid opening (Online &amp; Offline), the bids submitted shall be evaluated for meeting both the Qualifying Requirements &amp; Technical Requirements and only those bids meeting the Qualifying Requirements and complying with the Technical Requirements shall be considered for Price Bid Opening (Online).</b>	
<b>The date of opening of Price Bid (Online) shall be intimated separately.</b>	
Address for bid submission of Bids	Addl. General Manager (C&M), Contracts and Materials Dept., NTPC Tamilnadu Energy Company Ltd, Vallur Thermal Power Project, Site Office: Vellivoyal Chavadi Post, Ponneri Taluk, Thiruvallur District Chennai - 600103, Tamilnadu. Fax: 044 - 27966065 / 27966033
Location of Tender box in NTECL Site office premises	Contracts & Materials Dept. Hall, NTECL Office Complex. (Site Office)
Contact Persons.	Ms. Sumitha Babu G Sr.Manager (C&M), NTECL Mob. No : 9445002574 Email: <a href="mailto:gsumithababu@ntpc.co.in">gsumithababu@ntpc.co.in</a>  (OR)  Ms. Nithya V Manager (C&M), NTECL Mob. No : 9650990468 Email: <a href="mailto:nithyav@ntpc.co.in">nithyav@ntpc.co.in</a>

**OTHER TERMS AND CONDITIONS:**

1. Detailed specifications, Scope of work, Terms & conditions etc., are given in the bidding documents. Bid documents can be downloaded from the website <https://etenders.gov.in/eprocure/app> (Tender ID : 2019\_NTECL\_30979).
2. **Methodology for submission of bids has been detailed in Section-I, Annexure-A, in this bidding document.**
3. It is deemed that bidder shall accept all the terms and conditions mentioned in the tender documents without any deviation. For that the bidders are requested to submit the **“NO DEVIATION CERTIFICATE”** for fulfillment of technical/commercial compliance. **NO DEVIATION IS ACCEPTABLE TO NTECL. IF ANY DEVIATION IS TAKEN BY THE BIDDER IN THE “NO DEVIATION CERTIFICATE” OR ANY WHERE ELSE IN THE DOCUMENTS INCLUDING BOQ, THEIR BID SHALL BE SUMMARILY REJECTED.**

Any Clarification related to the scope, terms & conditions of contract shall be sought under Clarification tab of the on-line bid, latest by the query date as mentioned in the documents. Clarifications received after the specified date from the agencies will not be entertained. NTECL shall respond to any request for clarification or modification of the bidding documents that it receives within the time line specified.

NTECL shall post the Clarifications under Clarification/Corrigendum tab at etender website. Bidders can view these clarifications. Bidders are advised to regularly check under Clarification/Corrigendum tab regarding posting of clarification, if any.

Bidders must check the Clarifications issued before submission of Bid. Should NTECL deem it necessary to amend the Bidding Document as a result of a clarification, it shall do so and upload the amendments in the tender on the etender portal. After this stage, no deviation is acceptable to NTECL.

3. The bids shall be received up to due date & time of bid opening in the e tender portal and shall be opened on the date and time as stipulated in the bid document.
4. The prospective bidders are invited to submit their Bid comprising of Techno - Commercial Bid and Price Bid for the subject package, in line with the provision of the bidding documents.
5. The cost on account of preparation and submission of Bid, negotiations, discussions etc., as may be incurred by the Bidder in the process, are not reimbursable by the owner, and the owner will in no case be responsible or liable for these costs, regardless of the conduct or outcome of the bidding process.
6. Transfer of Bidding Documents downloaded by one intending Bidder to another is not permissible.
7. The Owner (NTECL) reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to award of contract, without thereby incurring liability to the affected Bidder or bidders or any obligation to inform the affected Bidder or bidders of the grounds for the Owner's action. Decision of Owner will be final and binding in this regard.

8. NTECL reserves the right to amend/alter/add/delete any provision of this document or of the future contracts arising out of this tender.
9. The successful bidder shall have to furnish the Bank Guarantees towards Contract Performance as per NTECL's formats to secure NTECL's interest depending upon the nature of the transaction to be determined on the basis of tender.
10. The Successful Bidder should also obtain all necessary clearances and other related statutory requirements etc. as applicable for execution of the subject contract work. The qualification status shall be examined by NTECL during the process of evaluation and the decision of NTECL in this regard shall be final.
11. The Bidders are expected to examine all instructions, forms, terms, conditions, specifications and other information in the bidding documents. Failure to furnish all information required as per the bidding documents or submission of a bid not substantially responsive to the bidding documents in every respect will be at the Bidder's risk and may result in rejection of its bid. For fulfilling the Qualifying Requirements, intending bidder shall be required to submit the following documents online along with their Technical Bid ( duly attested at least by authorized signatory of the tenderer ) in the **Pre-Qual/Technical Cover/Envelope of the e-tender portal** :
  - a. **Income Tax Assessment order / Up to date copy of Profit & Loss Account and Balance Sheet of last three financial years ending 31<sup>st</sup> March 2019** duly audited by Chartered Accountant. In cases where audited results for the last financial year as on the date of Techno commercial bid opening are not available, the financial results certified by a practicing chartered Accountant shall be considered acceptable. In case, Bidder is not able to submit the certificate from practicing Chartered Accountant certifying its financial parameters, the audited results of three consecutive financial years preceding the last financial year shall be considered for evaluating the financial parameters.
  - b. **Copies of Work Orders / Award Letters** covering awarded value, detailed scope of work / terms and conditions / bill of quantities along with **proof of execution such as completion certificate clearly showing the value of work executed during the period of contract, Bill Copy, Final Deviation Copy etc.** in support of above Qualifying requirements. The bidder shall also provide the reference list of the organizations with contact address and phone numbers.
  - c. Copy of Permanent Account Number (PAN) issued by Income Tax authorities.
  - d. Copy of GSTIN Number issued by concerned authorities.
  - e. Copy of PF Registration with Regional Provident Fund Commissioner (RPFC)
  - f. **No Deviation Statement (As per Schedule-A)**

### **3. BID SUBMISSION & OPENING:**

The bids are invited for aforesaid work/s under “**Single Stage Two Envelope**” Bidding system (**Envelope I – Techno commercial Bid & Envelope II – Price Bid**). The bid documents signed and stamped in all pages are to be uploaded as **02 (Two)** separate online envelopes in GePNIC portal:

#### **A. ENVELOPE: I (Techno - Commercial Bid)**

**The Techno-Commercial Bid comprises of following two categories of documents:**

(i) **Following documents to be submitted in physical form (i.e. Offline documents in original) in separate sealed envelope in accordance with and containing the following, further the true copy of these documents shall also necessarily be enclosed with Online bid:**

1. **Bid security/Earnest Money Deposit** shall be furnished in accordance with ITB Clause 3.0
2. Certificate regarding Acceptance of **“No Deviation”** as per format at Annexure ”A” of Section-VI

The Envelopes shall then be sealed in outer envelope.

If Bids not accompanied by any of the above documents before the stipulated date & time for bid submission, the same shall be rejected by Owner as being non-responsive and online bid if submitted shall not be opened. Documentary evidence towards submission of bid security shall be submitted mandatorily as a part of OFFLINE Documents.

**THE CONTENT OF THE ENVELOPE/S SHOULD ALSO BE CLEARLY SUPERSCRIBED ON THE ENVELOPE WITH THE NAME OF WORK, NAME OF BIDDER, BIDDERS ADDRESS & CONTACT NUMBERS, BID REFERENCE, CONTENTS AND DATE OF OPENING ETC.**

(ii) **Documents to be submitted Online** (i.e. duly signed, stamped and scanned copy) as detailed in the Instructions to Bidders (Section-IV of Tender Documents) shall be uploaded in the Pre-Qual/Technical Cover/Envelope of the e-tender portal. Following documents shall necessarily be uploaded in the **Pre-Qual/Technical Cover/Envelope** alongwith other documents as stipulated in the Tender documents:

- a. **Up to date copy of Profit & Loss Account and Balance Sheet of last three financial years ending 31<sup>st</sup> March 2019** duly audited by Chartered Accountant. In cases where audited results for the last financial year as on the date of techno commercial bid opening are not available, the financial results certified by a practicing Chartered Accountant shall be considered acceptable. In case, Bidder is not able to submit the Certificate from practicing Chartered Accountant certifying its financial parameters, the audited results of three consecutive financial years preceding the last financial year shall be considered for evaluating the financial parameters. Further, a Certificate would be required from the CEO/CFO as per the format enclosed in the bidding document stating that the Financial Results of the company are under audit as on the date of Techno-Commercial bid opening and the Certificate from the practicing Chartered Accountant certifying the financial parameters is not available.
- b. **Copies of Work Orders / Award Letters** covering awarded value, detailed scope of work / terms and conditions / bill of quantities along with **proof of execution such as completion certificate clearly showing the value of work executed during the period of contract, Bill Copy, Final Deviation Copy etc.** in support of above Qualifying requirements. The bidder shall also provide the reference list of the organizations with contact address and phone numbers.
- c. Copy of Permanent Account Number (PAN) issued by Income Tax authorities.

- d. Copy of GSTIN Number / Provisional registration number issued by concerned authorities.
- e. Copy of PF Registration with Regional Provident Fund Commissioner. (RPFC)
- f. Employees State Insurance Code (ESI Code) as having registered with ESI authorities. If the same is not available, then the bidder should register with concerned authorities before the commencement of contract.
- g. Relevant Documents to meet **Qualifying Requirements (QR)** of the subject tender.
- h. Relevant Documents to meet **Technical Requirements (QR)** of the subject tender.
- i. Authorization / Power of attorney on the person signing the bid
- j. **A complete set of tender documents, its amendments/addendum and clarifications, if any, signed and stamped by the authorized signatory.**

**B. ENVELOPE: II (PRICE BID)**

Documents to be submitted Online (i.e. duly signed, stamp and scanned copy) as follows:

**Upload the following in Finance Cover/Envelope on the portal.**

- 1) Price Schedule-Schedule of Items/Bill of Quantity as per Schedule-II.
- 2) BOQ in Excel Format

<b>Techno - Commercial Bid (Online &amp; Offline documents)</b>	<b>Shall be opened at the time &amp; day set for submission of Bids.</b>
<b>PRICE BID (Online)</b>	<b>The date of opening of Price Bids shall be intimated separately.</b>

**After techno-commercial bid evaluation, only the bids meeting the Qualifying Requirements and complying with the Technical Requirements shall be considered for Price Bid Opening. The decision of NTECL in this regard shall be final.**

**(iii) Earnest Money Deposit :-**

- A. The **EMD** offered shall, at bidders option, be in the form of **(i) Demand Draft/Pay Order/Bankers Cheque in favour of NTECL payable at Chennai or (ii)** an unconditional and irrevocable Bank Guarantee (BG) from any of the banks specified in the bidding documents. The format of Bank Guarantee towards bid security shall be in accordance with the 'Proforma for BG' included in the bidding documents. While getting the Bank Guarantee issued, Bidders are requested to ensure compliance to the points mentioned in **Bank Guarantee Verification Check List** in the bidding documents. Bidders are required to fill up this check list and enclose the same along with the bank guarantee. EMD for an amount less than or equal to **Rs. 50,000.00** shall not be accepted in the form of bank guarantee.- EMD shall not be accepted in any other form.

**Details for remittance of EMD by domestic bidders:**

Beneficiary Account name	NTPC Tamilnadu Energy Company Ltd
Bank	Corporation Bank
Bank Branch	Nungambakkam Branch, Chennai 600034
Bank/Branch IFSC Code	CORP0000577
Beneficiary's Account number	510341000000563
Purpose	Earnest Money Deposit for Tender
Amount of Remittance	<b>Should be greater than INR 50,00,000/- (Indian Rupees Fifty Lakhs only)</b>
Bank Charges to	Remitter

**Documentary evidence towards submission of bid security shall be submitted mandatorily as a part of OFFLINE Documents.**

- B. The BG shall be submitted in original before the stipulated bid submission closing date and time. In case acceptable Bid Security is not received then Bid (Both Techno-commercial & Price Bids) shall be rejected by NTECL as being non- responsive and shall not be opened.**
- C. The bid security shall remain valid for a period of Two Hundred Twenty Five (225) days from bid opening date (i.e 180 days BG validity period + 45 days claim period).**
- D. ANY BID NOT ACCOMPANIED BY AN ACCEPTABLE BID SECURITY IN A SEPARATE SEALED ENVELOPE SHALL BE REJECTED BY THE EMPLOYER AS BEING NON RESPONSIVE AND RETURNED TO THE BIDDER WITHOUT BEING OPENED.**
- E. EMD/Tender Fees Exemption for MSEs :** Micro and Small Enterprises (MSEs) registered with District Industries Centres or Khadi and Village Industries Commission or Khadi and Village Industries Board or Coir Board or National Small Industries Corporation or Directorate of Handicrafts and Handloom or any other body specified by Ministry of Micro, Small and Medium Enterprises as per MSMED Act 2006, for goods produced and services rendered, **shall be exempted from paying Earnest Money Deposit.**

The benefit as above to MSEs shall be available only for goods / services produced & provided by MSEs for which they are registered.

MSEs seeking exemption and benefits should enclose an attested / self certified copy of valid registration certificate, giving details such as validity, stores/ services etc. failing which they run the risk of their bid being passed over as ineligible for the benefits applicable to MSEs.

- (iv) THE PRICE BID/S OF ONLY THOSE BIDDERS SHALL BE OPENED WHO MEETS BOTH THE QUALIFYING REQUIREMENTS AND TECHNICAL REQUIREMENTS.**
- (v) The Bidder or duly authorized representative/s of the Bidder/s, who are present during Bid opening shall sign in the Bid opening register. Only one authorized representative of the bidder shall be allowed for attending the tender opening.**

- (vi) NTECL shall not be responsible for any postal delays resulting in non-receipt of offline documents sent by post / courier.
- (vii) Notwithstanding anything stated above, NTECL reserves the right to assess bidder's capability and capacity to perform the contract, should the circumstances warrant such assessment in the overall interest of NTECL and decision of NTECL in this regard shall be final.
- (viii) NTECL reserves the right to accept / reject any or all bids or Cancel / withdraw the Notice Inviting Tender (NIT) without assigning any reason whatsoever and in such case no bidder / intending bidder shall have any claim arising out of such action.
- (ix) Tender documents are not transferable.
- (x) NTECL reserves the right to extend the date for submission & opening of bids at its Sole discretion.
- (xi) Any change in Bidder's company name, address etc should be communicated separately to NTECL with proof of change, reference etc well before the due date for submission of tender.
- (xii) The laws applicable to the contract shall be the law in force in India. The courts of Chennai alone shall have the exclusive jurisdiction in all matters arising under the contract.

Address for Communication:

The AGM (C&M)  
Contracts & Materials Dept,  
NTPC Tamilnadu Energy Company Ltd  
Vallur Thermal Power Project  
Vellivoyal Chavadi Post,  
Ponneri Taluk, Thiruvallur District,  
Chennai - 600 103.  
Tel. No.044 - 65351052 Fax: 044 –  
27966033 / 65

OR The Sr. Manager (C&M)  
Contracts & Materials Dept,  
NTPC Tamilnadu Energy Company Ltd  
Vallur Thermal Power Project  
Vellivoyal Chavadi Post,  
Ponneri Taluk, Thiruvallur District,  
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Ms. Sumitha Babu G, Sr.Manager (C&M)  
Contracts & Materials Dept,  
NTPC Tamilnadu Energy Company Ltd  
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