

**NTPC Tamilnadu Energy Company Limited
Vallur Thermal Power Project**

**NOTICE INVITING TENDER (NIT)
(Domestic Competitive Bidding)**

Ref. NTECL / C&M / NIT-154/ CS - 3394,

Dt: 01.06..2018

1.0 NTPC Tamilnadu Energy Company Limited (NTECL), a JV of NTPC & TANGEDCO invites sealed bids for its 3 X 500 MW Thermal Power Project at Vellivoyal Chavadi Post, Ponneri Taluk, Thiruvallur Distt., Chennai, Tamilnadu from eligible bidders who fulfill the Qualifying Requirements stipulated below for the package of "Operation and Maintenance of Grab Unloaders -1 & 2 of NTECL at Kamarajar Port.

2.0 Package, EMD, Contract Period:

Description of work	Bid Security (EMD)	Contract period
OPERATION AND MAINTENANCE OF GRAB UNLOADERS - 1 & 2 OF NTECL AT KAMARAJAR PORT.	Rs.20,00,000/-	12 (Twelve) Months

3.0 BRIEF SCOPE OF WORK:

The scope of the subject package envisages "Operation and Maintenance of Grab Unloaders -1 & 2 Of NTECL at Kamarajar Port (KPL), Ennore for unloading of coal from vessels berthed at CBI".

4.0 QUALIFYING REQUIREMENTS:

4.1	The bidder in the last seven years prior to BOD (bid opening date) must have a. Executed Engineering, Erection and Commissioning of rail mounted shore unloaders of rated capacity, at least 2000MT/hr, consisting PLC based operation. OR b. Operated and Maintained rail mounted shore unloaders of rated capacity, at least 2000 MT/hr, consisting of PLC based operation, with a minimum 60lakhs MT of any bulk material handled using the shore unloaders, in a year #Note: i. Item b may also be part of a contract ii. 60 lakh MT of bulk material handled should be in a single contract. iii. The above contract should have been executed directly under end user.
4.2	The average annual turnover of the bidder in the last 03 financial years ending 31/03/2017 should not be less than ? 11.76 crores (Rupees eleven crores seventy six lakhs)
4.3	The net worth of the Bidder as on the last day of the preceding financial year shall not be less than 100% of the paid-up share capital. In case the Bidder meets the requirement of Net worth based on the strength of its

	<p>Subsidiary (ies) and/or Holding Company and/or Subsidiaries of its Holding Companies wherever applicable, the Net worth of the Bidder and its Subsidiary(ies) and/or Holding Company and/or Subsidiary(ies) of the Holding Company, in combined manner should not be less than 100% of their total paid up share capital. However individually, their Net worth should not be less than 75% of their respective paid up share capitals.</p> <p>For Consortiums/Joint Ventures, wherever applicable, the net worth of all Consortium/Joint Venture members in combined manner should not be less than 100% of their paid up share capital. However, individually, their net worth should not be less than 75% of their respective paid up share capitals</p>
4.4	<p>In cases where audited results for the last financial year as on the date of techno commercial bid opening are not available, the financial results certified by a practicing Chartered Accountant shall be considered acceptable. In case, Bidder is not able to submit the Certificate from practicing Chartered Accountant certifying its financial parameters, the audited results of three consecutive financial years preceding the last financial year shall be considered for evaluating the financial parameters. Further, a Certificate would be required from the CEO/CFO as per the format enclosed in the bidding document stating that the Financial Results of the company are under audit as on the date of Techno -Commercial bid opening and the Certificate from the practicing Chartered Accountant certifying the financial parameters is not available.</p>
	<p>Notes</p> <p>a. Net worth means the sum total of the paid up share capital and free reserves. Free reserve means all reserves credited out of the profits and share premium account but does not include reserves credited out of the revaluation of the assets, write back of depreciation provision and amalgamation. Further any debit balance of Profit and Loss account and miscellaneous expenses to the extent not adjusted or written off, if any, shall be reduced from reserves and surplus.</p> <p>b. Other income shall not be considered for arriving at annual turnover.</p> <p>In case, a Bidder does not satisfy the financial criteria, stipulated at Clause "4.2" and/or "4.3" above on its own, the holding company would be required to meet the stipulated turnover requirements at Clause "4.2" above, provided that the net worth of such holding company as on the last day of the preceding financial year is at least equal to or more than the paid -up share capital of the holding company. In such an event, the Bidder would be required to furnish along with its bid, a Letter of Undertaking from the Holding Company, supported by Board Resolution, as per the format enclosed in the bid documents, pledging unconditional and irrevocable financial support for the execution of the Contract by the bidder in case of award.</p>
4.5	<p>The bidder should have Provident Fund code (PF code) number allotted by concerned Regional Provident Fund Commissioner.</p>
4.6	<p>The bidder should have GSTIN number/provisional registration number issued by concerned authorities.</p>

The word "executed" means; bidder should have achieved the criteria specified in above QR even if the total contract is not completed / closed.

NOTE :

The bidder/s should have the following and submit copy of these documents also along with QR documents (in Envelope - I):

- (i) Employees State Insurance Code(ESI Code) as having registered with ESI authorities
- (ii) Copy of Permanent Account Number (PAN) issued by Income Tax authorities.

BRIEF DETAILS :

Bid Document No.	NTECL/C&M/NIT -154/CS-3394 . Dt.01.06.2018
Description of Work	Operation and Maintenance of Grab Unloaders-1&2 of NTECL
Bid Document Sale Period	From 02.06 .2018 to 16.06.2018
Cost of Bidding document	Rs. 6,000/- (Non -Refundable) (to be submitted along with request letter and copy of GST Registration (GSTIN))
Last Query date (Queries if any shall be entertained up to this date only)	xx.xx.2018
Submission of Bids (Both Techno - Commercial Bid and Price Bid) i.e. Envelope - I & II together.	25.06.2018 Up to 14.30 Hours. Note: Bidder/s at their own interest may reach well in advance before the Tender Box closing time (ie. 14.30 Hours), considering the time required for 'Gate Pass' formalities; under no circumstances, tender submission will be accepted beyond Tender Box closing time (ie. 14.30 Hours) on the date set for tender submission.
Techno - Commercial Bid Opening (Envelope - I)	25.06.2018 at 15.00 Hours .
EMD	Rs. 20,00,000/ - (Rupees Twenty Lakhs Only)
Form of submission of EMD	<ul style="list-style-type: none"> a) Demand Draft/Pay order/Banker's cheque in favour of NTECL. Payable at Chennai. b) Bank Guarantee in the format prescribed in the tender document. c) ANY BID NOT ACCOMPANIED BY AN ACCEPTABLE BID SECURITY IN A SEPARATE SEALED ENVELOPE SHALL BE REJECTED BY THE EMPLOYER AS BEING NON RESPONSIVE AND RETURNED TO THE BIDDER WITHOUT BEING OPENED.
EMD Exemption	<p>Micro and Small Enterprises (MSEs) registered with District Industries Centres or Khadi and Village Industries Commission or Khadi and Village Industries Board or Coir Board or National Small Industries Corporation or Udyog Aadhaar or Directorate of Handicrafts and Handloom or any other body specified by Ministry of Micro, Small and Medium Enterprises as per MSMED Act 2006, for goods produced and services rendered shall be exempted from paying Earnest Money Deposit.</p> <p>The benefit as above to MSEs shall be available only</p>

	<p>for goods / services produced & provided by MSEs for which they are registered.</p> <p>MSEs seeking exemption and benefits should enclose an attested / self certified copy of valid registration certificate, giving details such as validity, stores/ services etc. failing which they run the risk of their bid being passed over as ineligible for the benefits applicable to MSEs.</p>
The date of opening of Price Bid (Envelope	- II) shall be intimated separately.
Address for bid submission of Bids	<p>Addl. General Manager (C&M), Contracts and Materials Dept., NTPC Tamilnadu Energy Company Ltd, Vallur Thermal Power Project, Vellivoyal Chavadi Post, Ponneri Taluk, Thiruvallur District Chennai - 600103, Tamilnadu.</p>
Location of Tender box in NTECL Site office premises	Contracts & Materials Dept. Hall, NTECL Office Complex.
Contact Person.	<p>M. Selvaraju Sr. Manager (C&M), NTECL Mob. No : 9445002409 Email: msevaraju@ntpc.co.in</p> <p>T. Rajesh Kumar AGM (Contracts). NTECL Mob.No-9445869131 Email: rajeshkumart@ntpc.co.in</p>

OTHER TERMS AND CONDITIONS:

- Detailed specifications, Scope of work, Terms & conditions etc., are given in the bidding documents. Bid documents can be downloaded from NTECL website, www.ntpcntecjv.co.in/tenders.htm, against online payment or can be obtained on request with cost of Bid document in the form of DD in favour of 'NTECL' payable at Chennai along with copy of GST Registration (GSTIN) or documentary evidence to the effect that the bidder is exempted from submission of EMD.
- It is deemed that bidder shall accept all the terms and conditions mentioned in the tender documents without any deviation. For that the bidders are requested to accept the no deviation certificate for fulfillment of technical/commercial compliance. NO DEVIATION IS ACCEPTABLE TO NTECL .**

Any Clarification related to the scope, terms & conditions of contract may please be sought before last query date. Clarifications received after last query date from any bidder will not be entertained. Suitable clarification / reply will be given to bidders

based on their query before scheduled BOD. After this stage, no deviation is acceptable to NTECL.

3. The bids shall be received up to due date & time of bid opening at the Site Office of NTECL and shall be opened on the date and time as stipulated above in the presence of bidders who wish to be present. **Only one authorized representative of the bidder shall be allowed for attending the tender opening.**
4. The bidding documents shall be issued to all bidders upon their depositing the requisite cost of bidding documents along with request letter without prima -facie examination of qualification status. However, such issue of tender documents will not automatically mean that the bidders are considered qualified.
5. The qualification status shall be examined by NTECL during the process of evaluation and the decision of NTECL in this regard shall be final.
6. For fulfilling the Qualifying Requirements, intending bidder shall be required to submit the following documents along with their bid (duly attested at least by authorized signatory of the tenderer) :
 - a. **Up to date copy of Profit & Loss Account and Balance Sheet of last three financial years ending 31st March 2017** duly audited by Chartered Accountant. In case where audited results for the last financial year as on the date of Techno commercial bid opening are not available, the financial results certified by a practicing Chartered Accountant shall be considered acceptable. In case, bidder is not able to submit the Certification from practicing Chartered Accountant certifying its financial parameters, the audited results of three consecutive financial years preceding the last financial year shall be considered for evaluating the financial parameters.
 - b. **Copies of Work Orders / Award Letters** covering awarded value, detailed scope of work / terms and conditions / bill of quantities along with **proof of execution such as completion certificate clearly showing the value of work executed during the period of contract, Bill Copy, Final Amendment Copy etc.** in support of above Qualifying requirements. The bidder shall also provide the reference list of the organizations with contact address and phone numbers.
 - c. Provident fund code (PF Code) number allotted by concerned Regional Provident.
 - d. Copy of GSTIN Number / Provisional registration number issued by concerned authorities.
 - e. **No Deviation Certification** (Schedule "A" of Section-V)
7. **The bidder/s should have the following and submit copy of these documents along with QR documents(in Envelope-I) as statutory requirement:**
 - (i) Employees State Insurance Code (ESI Code) as having registered with ESI authorities.
 - (ii) Copy of Permanent Account Number (PAN) issued by Income Tax authorities .

8. BID SUBMISSION & OPENING:

The bids are invited for aforesaid work/s under “**Single Stage Two Envelope**” Bidding system. The bid documents signed and stamped in all pages are to be submitted in two (02) separate sealed envelopes as detailed below:

ENVELOPE: I → (Techno - Commercial Bid)
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a	Bid security / Earnest Money Deposit (EMD) in separate envelope	Let a, b, c & d in a separate envelope inside Envelope - I
b	No Deviation Certificate (Schedule "A" of Section-V)	
c	Letter of Undertaking (on Non - judicial stamp paper of value Rs.100/-)	
d	General Declaration by Tenderer. (Format enclosed in Section - V)	
e	Vender Data (Format enclosed in Section - V)	
f	List of Legal Documents Required (Format enclosed in Section - V)	
g	Power of attorney on the person signing the bid	
h	Qualifying Requirement Data (format enclosed), Relevant Documents meeting Qualifying Requirements (QR) as per NIT should be enclosed.	
i	Copy of Goods and Services Tax (GST) Registration (GSTIN)	
j	Provident fund code (PF Code) number allotted by concerned Regional Provident Fund Commissioner (RPFC)	
k	Employees State Insurance Code (ESI Code) as having registered with ESI authorities, Permanent Account Number (PAN)	
l	Proposed Site Organisation Structure (Format enclosed in Section - V)	
m	All other tender documents (except Price Bid) signed with name & designation and stamped on each page.	

ENVELOPE: II → (Price Bid)

a	Price Bid signed with name & designation and stamped on each page.
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IT SHOULD BE CLEARLY INDICATED ON THE ENVELOPE WHETHER IT IS ENVELOPE - I OR ENVELOPE - II. THE CONTENT OF THE ENVELOPE/S SHOULD ALSO BE CLEARLY SUPERSCRIBED ON EACH ENVELOPE WITH THE NAME OF WORK, NAME OF BIDDER, BIDDERS ADDRESS & CONTACT NUMBERS, BID REFERENCE, CONTENTS AND DATE OF OPENING ETC.

IMPORTANT : The envelopes should be of good quality and sealed properly , kind attention of bidders are required on this .

All the above two sealed envelopes may be placed in another main envelope, the top of the main envelope **must** indicate, say →>>>>

ENVELOPE - I and ENVELOPE - II ARE AVAILABLE INSIDE .
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ENVELOPE - I (Techno - Commercial Bid)	Shall be opened at 15.00 hours on the day set for submission of Bids.
ENVELOPE - II (PRICE BID)	The date of opening of Price Bids shall be intimated separately to the qualified bidders.

9. Earnest Money Deposit :-

- A. The **EMD** offered shall, at bidders option, be in the form of **(i) Demand Draft / Pay Order / Banker's Cheque in favour of 'NTECL' payable at Chennai** or (ii) an unconditional and irrevocable Bank Guarantee (BG) from any of the banks specified in the bidding documents. The format of Bank Guarantee towards bid security shall be in accordance with the 'Proforma for BG' included in the bidding documents. While getting the Bank Guarantee issued, Bidders are requested to ensure compliance to the points mentioned in Bank Guarantee Verification Check List in the bidding documents. Bidders are required to fill up this check list and enclose the same along with the bank guarantee. EMD for an amount less than or equal to Rs.50,000 /- shall not be accepted in the form of bank guarantee.- EMD shall not be accepted in any other form.
- B. The bid security/earnest Money deposit (EMD) shall be kept valid and operative for a period of 225 days from the date set for opening of tenders (180 days BG validity period + 45 days claim period). During the validity period the tenderer agrees not to vary, alter or revoke his tender either in whole or in part. If the tenderer, however, fails to keep his tender valid for above period, the Owner shall be entitled to forfeit the EMD amount without any notice or proof of damage.
- C. **Any Bid not accompanied by an acceptable Bid Security or Valid EMD Exemption Certificate / Document shall be rejected as being Non Responsive and returned to the Bidder without being opened.**
- D. **EMD / Tender Fees Exemption:**
MSME registered with District Industries Centre /s or Khadi and Village Industries Commission or Khadi and Village Industries Board or Coir Board or Udyog Aadhaar or National Small Industries Corporation or Directorate of Handicrafts and Handloom or any other body specified by Ministry of Micro, Small and Medium Enterprises as per MSME Act 2006, for goods produced and services rendered, shall be issued the bidding documents free of cost and shall be exempted from paying Earnest Money Deposit.

The benefit as above to MSMEs shall be available only for goods / services produced & provided by MSEs for which they are registered.

MSMEs seeking exemption and benefits should enclose an attested / self certified copy of valid registration certificate, giving details such as validity, stores/ services etc. failing which they run the risk of their bid being passed over as ineligible for the benefits applicable to MSMEs.

10. **The Price Bid' s of only those Bidders shall be opened who meets the Qualifying Requirements.**
11. The Bidder or duly authorized representative/s of the Bidder/s, who are present during Bid opening shall sign in the Bid opening register.

The Bidder or their authorized representative of the Bidder/s will be allowed to witness the tender opening (Authorization letter is required). Only one authorized representative of the bidder will be allowed for attending the tender opening.

12. NTECL shall not be responsible for any postal delays resulting in non-receipt of request for tender documents/ original tender documents, bids etc. sent by post / courier.
13. Notwithstanding anything stated above, NTECL reserves the right to assess bidder's capability and capacity to perform the contract, should the circumstances warrant such assessment in the overall interest of NTECL and decision of NTECL in this regard shall be final.
14. NTECL reserves the right to accept / reject any or all bids or Cancel / withdraw the Notice Inviting Tender (NIT) without assigning any reason whatsoever and in such case no bidder / intending bidder shall have any claim arising out of such action.
15. Tender documents are not transferable.
16. NTECL reserves the right to extend the date for submission & opening of bids at its sole discretion.
17. Any change in Bidder's company name, address etc. should be communicated separately to NTECL with proof of change, reference etc well before the due date for submission of tender.
18. The laws applicable to the contract shall be the law in force in India. The courts of Chennai alone shall have the exclusive jurisdiction in all matters arising under the contract.
19. If anywhere in the document Service tax/Taxes is mentioned, it shall be read as GST.

Address for Communication

**Addl. General Manager (Contracts)
Contracts & Materials Dept,
NTPC Tamilnadu Energy Company Ltd
Vallur Thermal Power Project
Vellivoyal Chavadi Post,
Ponneri Taluk,
Thiruvallur District,
Chennai - 600 103.**